

## Coach Renewal and Upgrade to Level 2

Every coach graded currently at coach level is required to upgrade to Level 2 coach by 31<sup>st</sup> December 2012. This shall be done by the Area renewal panel that renew Coach Level licenses at the time of Certificate renewal but coaches may elect to complete the upgrade prior to their renewal date.

Coaches are required to purchase a “reduced assessment portfolio” from the office at a cost of £4. This will be refunded to the coach by the Scottish Archery Association on completion of their upgrade.

As part of the upgrade coaches will be required to produce a “linked session plan”

The linked coaching session Plan must show the “Plan, Do, and review”, process, something that all active coaches have been doing for many years.

An example of Linked sessions is as follows.

A coach has a session with an Archer and is working on, for example, posture. They have some success and when discussing the session just done (review) the next coaching session is planned perhaps some corrective action taken by the Archer during the time till the next session.

Next session the plan is there review previous actions do the planned session and review for the next session.

That is a linked session.

The update process and information on how to do so is on the Archery GB web site.

Go to Archery GB web site click on Coaching then click Coaching pathway then click level 2 page down till you come to level 2 update.

There are two documents there Level 2 update and self assessment Questionnaire.

The Level 2 update is the simplified instructions on how to complete the update. The self assessment Questionnaire is to enable you to find out if there are any areas that you may require further development in due to changes in the coach training over the past twenty five years.

### The process.

When your renewal is due this time round you shall be invited to renew and to update to Level 2.

The license renewal guide, matrix and form are on the Archery GB web site.

The coach shall obtain the “reduced assessment portfolio” from the coaching officer and the Archery GB office.



## Scottish Archery Association Coaching Group



Click on Coaching then click coaching pathway then license renewal the documents required are Coach Renewal form, renewal guidance form and the matrix.

Go to Archery GB web site click on Coaching then click Coaching pathway then click level 2 page down till you come to level 2 update.

Download or fill in on line and send to your email as per all documents on the web.

These filled in forms and “reduced assessment portfolio” are then to be sent to the RCO(Education) who will pass the paperwork onto the relevant renewal panel chairman.

When the panel gets the form and the update materials from the Coach they can then see if there is enough evidence of Coach operating at Level 2 and renew as Level 2 or to have a action plan implemented to assist the Coach to become a Level 2 or in the worst case renew at a lower level 1.

The renewal Panel chairman will submit the results to the office with copies to the coach and the RCO(Education).

On receipt of a successful upgrade the RCO(Education) will arrange for the refund of the £4 for the “reduced assessment portfolio“.

Coaches may also retire should they wish not to be a coach. Their Membership card shall show Coach retired.

To help the CCO and panel chairman Archery GB has also made up a panel guidance form put it on the web under the Coach Renewal documents. Pages 4 and 5 are available from Bill MacKay once the panel chairman sends him their contact details.