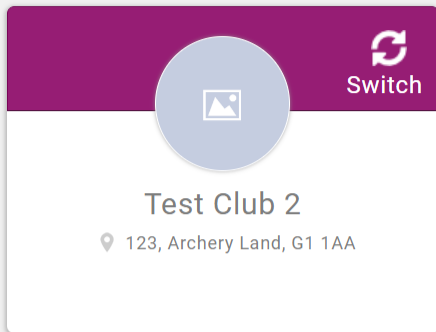




Guide for creating a Junior Enbloc Club



Test Club 2
123, Archery Land, G1 1AA

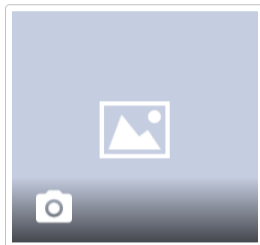
Switch

CLUB CHECKLIST

- ★ CLUB PROFILE ?
- CLUB DETAILS ✓
- CLUB AFFILIATION ✓

Club Profile

- ★ CLUB PROFILE
- CLUB DETAILS
- CLUB MEMBERS
- CLUB AFFILIATION
- CREDENTIALS
- FAMILIES



Basic Details

Review and update club's basic details

Update Details

★ Test Club 2 (CL000016)

Club

123

Archery Land

G1 1AA
United Kingdom



If you click on Credentials above it will allow you to add the relevant club credentials

Switch

Test Club 2
123, Archery Land, G1 1AA

CLUB CHECKLIST

- ★ CLUB PROFILE ?
- CLUB DETAILS ✓
- CLUB AFFILIATION ✓

Club Profile

★ CLUB PROFILE CLUB DETAILS CLUB MEMBERS CLUB AFFILIATION **CREDENTIALS** FAMILIES

Credentials

Below is a list of all your active, pending and expired credentials

+ Add Credential

Credential Category:

Relevant All Active Pending Approval Expired Awaiting Referral Awaiting Response Inactive Pending Conditions

Clicking on Add Credential will bring up a full list of club credentials.

Switch

Test Club 2

123, Archery Land, G1 1AA

CLUB CHECKLIST

- ★ CLUB PROFILE ?
- CLUB DETAILS ✓
- CLUB AFFILIATION ✓

Club Profile

★ CLUB PROFILE CLUB DETAILS CLUB MEM

Credentials

Below is a list of all your active, pending and expired credentials

+ Add Credential

Relevant All Active Pending Approval Expired Awaiting Ref

Select a credential type

Credential Category

All

PVG

Protection of Vulnerable Groups (PVG) ✓

The first one to add is PVG, this should be the PVG for the person holding the role of Child Protection Officer within the club. If you click on the tick it will allow you to complete the relevant info.

Switch

- CLUB CHECKLIST**
- ★ CLUB PROFILE
 - CLUB DETAILS
 - CLUB AFFILIATION

Club Profile

★ CLUB PROFILE CLUB DETAILS CLUB MEMBERS

Credentials

Below is a list of all your active, pending and expired credentials

+ Add Credential

Relevant All Active Pending Approval Expired Awaiting Referral

- Bye Laws**
Bye Laws
Club Documents
PENDING APPROVAL
Starts 15/08/2023
Ends 14/08/2024
- Discipline**
Discipline Policies
Club Documents
PENDING APPROVAL
Starts 15/08/2023
Ends 14/08/2024

Protection of Vulnerable Groups (PVG)

OVERVIEW NOTES

Although a PVG technically never expires, Scottish Archery are following the recommended standard of renewing every 3 years.

Start date



If you input the start date of the PVG the renewal date will automatically populate.

Expiry date



PVG Number *

Inputting the PVG number here will complete the credential. Scottish Archery will need to approve the credential because it is a PVG. Once this has been approved you can progress to the next step.

Switch

Test Club 2

123, Archery Land, G1 1AA

CLUB CHECKLIST

- ★ CLUB PROFILE ?
- CLUB DETAILS ✓
- CLUB AFFILIATION ✓

Club Profile

★ CLUB PROFILE CLUB DETAILS CLUB MEM

Credentials

Below is a list of all your active, pending and expired cred

+ Add Credential

Relevant All Active Pending Approval Expired Awaiting Ref

Select a credential type

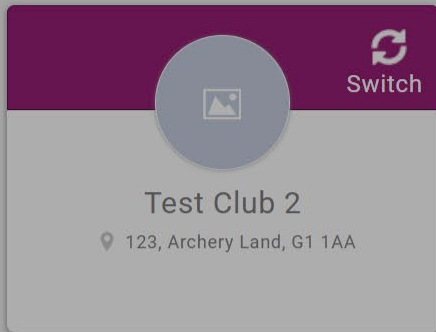
Credential Category

All

child

- Child Wellbeing and Protection in Sport ✓
- Child Wellbeing and Protection Officer ✓

The next step is to add the CPO credential, if you click on the relevant tick above it will allow you to complete the relevant info.



Test Club 2
123, Archery Land, G1 1AA

- CLUB CHECKLIST**
- ★ CLUB PROFILE ?
 - CLUB DETAILS ✓
 - CLUB AFFILIATION ✓

Club Profile

- ★ CLUB PROFILE
- CLUB DETAILS
- CLUB MEMBERS

Credentials

Below is a list of all your active, pending and expired credentials

+ Add Credential

- Relevant
- All
- Active
- Pending Approval
- Expired
- Awaiting Ref

Child Wellbeing and Protection Officer

- OVERVIEW
- NOTES

Start date
21/09/2023

You can input the start date and expiry date depending on your club governance.

Expiry date
20/09/2024

Attach Valid Evidence

No record found.

Drag file(s) here or click to upload

Switch

Test Club 2
123, Archery Land, G1 1AA

CLUB CHECKLIST


- ★ CLUB PROFILE ?
- CLUB DETAILS ✓
- CLUB AFFILIATION ✓

Club Profile

- ★ CLUB PROFILE
- CLUB DETAILS
- CLUB MEMBERS
- CLUB AFFILIATION**
- CREDENTIALS
- FAMILIES

Categories (Test Club 2)

These are your available categories, click on the relevant category to add or review membership




En Bloc

CLICK TO BEGIN >>

+

ADD



Club Registration


1


ACTIVE

MORE INFO >>

If you then progress to the club affiliation tab.




You can then select En Bloc to progress with purchasing the Enbloc club membership.

 Switch



Test Club 2
123, Archery Land, G1 1AA

CLUB CHECKLIST

- ★ CLUB PROFILE 
- CLUB DETAILS 
- CLUB AFFILIATION 

Club Profile

- ★ CLUB PROFILE
- CLUB DETAILS
-  CLUB MEMBERS
- CLUB AFFILIATION**
-  CREDENTIALS
- FAMILIES

Categories > En Bloc > Junior Club

£44

Junior Club

Benefits

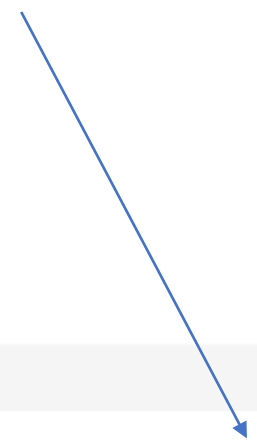
- Purchase membership for all club members

 **SELECTED**
1 Year Membership

[More info](#)

About this membership

Junior club should now be available to you and you can select and click finish below.



Finish



Checkout & Payment

1

Order Review

2

Confirm Payment

Below is a summary of your order, please review and then select a payment option.

Order Summary

Total items	1
Item saved for later	0
Net Total	£44.00
Total (GBP)	£44.00

Request Invoice

Admin Pay

Pay with Card

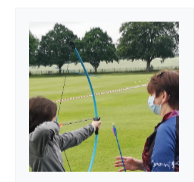


You will then be taken to the payment screen where you can pay by card or request an invoice.

After this you can renew/assign junior enbloc memberships at no additional cost.

Remove All

ITEM SUMMARY



Junior Club (Test Club 2)
Scottish Archery

Save for Later

Remove

QTY

NET TOTAL

TAX

TOTAL

1

£44.00

£0.00

£44.00

ITEMS SAVED FOR LATER (0)

Hide saved items

Update

Order Summary