

Scottish Archery

Annual Report

2021



#MakingSportLimitless



Chairperson

Despite our hope that 2021 would be more positive in terms of Covid-19, the ongoing lockdown and restrictions have continued to present challenges for the sport and organisation. With that said, there have been some key highlights this year. Firstly, being part of the sportscotland Chair's Forum. This has been an incredible opportunity to liaise with Chairs from other Scottish governing bodies to discuss challenges and successes across a range of topics. Collaboration across the sporting sector has never been more essential than it is now and Scottish Archery is at the heart of that.

Secondly, leading the organisation through the creation of the new Strategy for Scottish Archery has been a privilege. Along with the Staff Team, Board Directors, Strategy Group and Scottish Archery members, it has been great to shape the future of the sport as we look towards achieving our overall vision of "Making Sport Limitless"

I am proud to say we have an outstanding Board and Staff team dedicating their time to the sport and to be the Chair of this is an honor. There will undoubtedly be more challenges coming our way, but I look forward to more positive times ahead as the sport continues to progress and grow along with the membership.



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Governance

- Represented at the sportscotland chairs forum
- Represented at the CEO forum for all SGB's in Scotland. Our CEO is the current chair for this forum.
- Currently going through the strategic review process as we move into the Paris funding cycle.



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Equalities

- Achieved Preliminary Standard of the Equality Standards
- Staff and board have attended equality training
- Working in partnership with ArcheryGB on several equality areas including our next level of the Equality Standards



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Finance

The last financial year has been a year like no other and as a board we had decisions to be made regarding how best to support clubs and archers throughout the pandemic. My role was to look at the financial impact it may have on the association and its clubs and many possible financial options were discussed but in the end it was decided that every club has its own individual needs and there was not one solution that would fit all. As a result of this the Club Recovery Scheme was put in place where clubs would receive part of their membership fees back as they would be better placed to decide how the funds would best support their individual club and its members. This scheme will continue for the next membership period, albeit on smaller scale, as clubs start to operate in a more “normal” way. This obviously has had an impact on the reserves of the association however due to the support of Sportscotland we have been able to limit this impact leaving us in a strong position for the future.

In addition to this the Strategic review was due this year in which we considered the best way to continue to support the archery community and the financial impact that this would have long term on the association.



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Safeguarding

- Board members attended child safeguarding and protection course
- Reviewed our safeguarding policies following on from the above training
- Adult safeguarding policy is now online with FAQ's
- Board member trained in adult safeguarding as well as recruitment and referrals processes



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Coaching

This has been a challenging year for many Coaches with the pandemic lockdown followed by covid restrictions and a slow re-opening of clubs. However there have been learning opportunities online thanks to webinars hosted by Scottish Archery and Archery GB.

Throughout the year the Coaching Committee has held 9 meetings and this is a useful forum to represent the interests of Coaches in Scotland. The decision was taken that we would postpone the annual Coaching Conference until we could host it in a face to face setting as it is felt that one of the major benefits of the Conference is the ability to meet and chat with fellow Coaches and share ideas. The Conference will hopefully run at the start of April 2022 at Inverclyde in Largs.

The new Session Coach course has been piloted by Archery GB throughout 2021 and is being run on a blended learning basis. There are six modules - four run virtually and the final two being run on a face to face basis. In Scotland we have run training to familiarise our Coach Developers with the course materials and we are liaising with Archery GB regarding the administration of these courses in Scotland to ensure we can offer the best service to our members who wish to become Coaches.

Using Soft Archery is an excellent way to introduce children, young people and those less able to archery. Therefore we continue to provide training on Soft Archery to a range of professionals throughout Scotland eg Active Schools staff, Teachers, Support Workers etc to enable the growth of soft archery within a range of organisations.

I find it hard to believe that it is time for me to retire from the Board as Director of Coaching having undertaken two terms. It has been an interesting 6 years – I have learned so much and enjoyed working with our coaching workforce, my fellow Board members and the staff. Coaches play a vital role in helping our members realise their potential and progress archery in Scotland. I would like to thank all our active Coaches for their commitment to their clubs and to our sport.



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Competitions

- Nearly 2 full teams attending the CACE over the summer
- Good number of juniors attending the Youth Festival and achieving some excellent results
- Piloted a new ranking system
- Launched awards scheme - 66 awards given out to archers across 9 clubs
- Launched Scottish Ranking Events
- Working towards Scottish Tour in 2022 and hosting the CACE
- Northern Area hosting a stage of the National Tour



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Development

With the return to club archery and group activity following restrictions, the development team have been busy supporting their communities with restarting in a safe environment. The highlights from this year include Wee County Archers making a successful transition from soft archery to full archery. This is a great example of how with hard work from volunteers and clear goals, a club can develop and grow to provide more archery opportunities in the community.

For the fourth year in a row archery was the top participation sport in Fife with the Local Authority staff keen to develop a 'Wee County' style programme in the area. This has also been mirrored in the Borders area. Scottish Archery now have a partnership with 8 local authorities in Scotland to support the delivery of soft archery, with another 4 Local Authorities keen to commence provision of soft archery in the areas. These Local Authorities are: Fife, Perth, North Lanarkshire, East Renfrewshire, North Ayrshire, Clackmannanshire, Lothian and Moray with Falkirk, Borders, North Ayrshire and South Ayrshire intimating plans to develop opportunities in the near future.

Perth archery hosted one of largest attended "big weekends" across the UK and delivered the first Tayside disability event, with over 20 participants across different disabilities taking part from all over the country. Following on from this success, Perth will host the 2022 National Disability champs.

Bill Hogg continues to attend and input to the Scottish Disability Sport partnership group and the Scottish Student Sport archery committee to ensure there are opportunities for all. Bill also now sits on the Archery GB Regional Development Officers group with representatives from all home nations, which ensures a joined-up approach for archery across the UK. One of the key projects delivered through the joint working approach was the club resource webinar on 21st October. There are also plans in place to develop archery opportunities for 2 Mosques in Glasgow. This year has provided really strong examples of how communities can be brought together through archery.



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Pathways

After a disheartening 2020 this year has seen the emergence of core programs such as Pathway Squad and the Pathway Development Program. Taking key learnings from previous years and athlete feedback the approach of these programs has been further refined. We now deliver an accessible and engaging journey to members with goals of encouraging key behaviors and a healthy sporting culture. In time we hope this will increase not only the heights our members can reach in the sport but ensure this is done in a sustainable and progressive way.

Going forwards we will look to the wider sporting world and prevailing evidence from subject matter experts to shape programs and our general approach to performance with refinement coming from membership feedback as we have done since 2018. With 2022 on the horizon, we hope to expand our program offering to further enable members to make sport limitless.



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**Thank you for being part
of our journey**

**You can continue to
follow our progress on
our social media
channels.**



@Scottisharchery



@Scottisharchery



Scottish_archery



Scottish Archery Association
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

DRAFT ACCOUNTS

FOURM LIMITED
Chartered Accountants
Stannergate House
41 Dundee Road West
Broughty Ferry
Dundee
DD5 1NB

Scottish Archery Association

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Scottish Archery Association

Company Limited by Guarantee

Officers and Professional Advisers

The board of directors

Miss M Taylor
Mr P Tucknott
Mrs C M Buchanan
Mr R Provan
Mr C A Lindsay
Mr J C May
Ms J C Griffin
Ms L W Noon

Registered office

Glenearn Cottage
Edinburgh Road
Prestonpans
East Lothian
Scotland
EH32 0HQ

Accountants

FourM Limited
Chartered Accountants
Stannergate House
41 Dundee Road West
Broughty Ferry
Dundee
DD5 1NB

Bankers

Bank of Scotland
38 St Andrews Square
Edinburgh
EH2 2YR

Solicitors

Harper MacLeod
The Ca'd'oro
45 Gordon Street
Glasgow
G1 3PE

Scottish Archery Association

Company Limited by Guarantee

Directors' Report

Year ended 31 March 2021

The directors present their report and the unaudited financial statements of the company for the year ended 31 March 2021.

Principal activities

The principal activity of the company during the year was the promotion of archery at all levels throughout Scotland. The Association was founded in 1949 and was incorporated on 1 December 2010 as a company limited by guarantee by its Memorandum and Articles of Association.

The Association is affiliated to the national governing body, Archery GB. There are 46 senior clubs and 14 junior clubs throughout the whole of Scotland.

Directors

The directors who served the company during the year were as follows:

Miss M Taylor	
Mr P Tucknott	
Mr K J Pringle	(Resigned 8 May 2021)
Mrs C M Buchanan	
Mr R Provan	
Mr C A Lindsay	
Mr J C May	
Ms J C Griffin	(Appointed 21 November 2020)
Ms L W Noon	(Appointed 21 November 2020)
Mrs J McCleary	(Resigned 21 November 2020)

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

This report was approved by the board of directors on and signed on behalf of the board by:

Registered office:
Glenearn Cottage
Edinburgh Road
Prestonpans
East Lothian
Scotland
EH32 0HQ

Scottish Archery Association
Company Limited by Guarantee
Statement of Income and Retained Earnings
Year ended 31 March 2021

	Note	2021 £	2020 £
Turnover		125,705	143,805
Gross profit		<u>125,705</u>	<u>143,805</u>
Administrative expenses		128,581	148,997
Operating loss		<u>(2,876)</u>	<u>(5,192)</u>
Other interest receivable and similar income		151	500
Loss before taxation	6	<u>(2,725)</u>	<u>(4,692)</u>
Tax on loss		–	57
Loss for the financial year and total comprehensive income		<u><u>(2,725)</u></u>	<u><u>(4,749)</u></u>
Retained earnings at the start of the year		<u>83,872</u>	<u>88,621</u>
Retained earnings at the end of the year		<u><u>81,147</u></u>	<u><u>83,872</u></u>

All the activities of the company are from continuing operations.

The notes on pages 6 to 9 form part of these financial statements.

Scottish Archery Association

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	2021 £	£	2020 £
Fixed assets				
Tangible assets	7		5,181	8,965
Current assets				
Debtors	8	6,999		1,500
Cash at bank and in hand		84,498		92,612
		<u>91,497</u>		<u>94,112</u>
Creditors: amounts falling due within one year	9	<u>15,531</u>		<u>19,205</u>
Net current assets			<u>75,966</u>	<u>74,907</u>
Total assets less current liabilities			<u>81,147</u>	<u>83,872</u>
Net assets			<u>81,147</u>	<u>83,872</u>
Capital and reserves				
Profit and loss account			<u>81,147</u>	<u>83,872</u>
Members funds			<u>81,147</u>	<u>83,872</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with Section 1A of FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The statement of financial position
continues on the following page.

The notes on pages 6 to 9 form part of these financial statements.

Scottish Archery Association
Company Limited by Guarantee
Statement of Financial Position *(continued)*
31 March 2021

These financial statements were approved by the board of directors and authorised for issue on,
and are signed on behalf of the board by:

Mr C A Lindsay
Director

Company registration number: SC389745

The notes on pages 6 to 9 form part of these financial statements.

Scottish Archery Association

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The company is a private company limited by guarantee, registered in Scotland. The address of the registered office is Glenearn Cottage, Edinburgh Road, Prestonpans, East Lothian, EH32 0HQ, Scotland.

2. Statement of compliance

These financial statements have been prepared in compliance with Section 1A of FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

The main source of funding for Scottish Archery Association has been confirmed for the year to 31 March 2022 and for the 12 months to the 31 March 2023. In addition to this the board have reviewed the potential decrease in membership renewal rates given the recent pandemic and have set aside a significant amount of reserves which will hopefully help the sustainability of the clubs and help to encourage members to support their clubs and in turn the Scottish Archery Association.

Due to the above the Board of Directors has reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing these Financial Statements

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Revenue recognition

Income from activities includes fees, donations and grants and is accounted for in the period to which it relates.

Corporation tax

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period. Tax is recognised in profit or loss, except to the extent that it relates to items recognised in other comprehensive income or directly in equity. In this case, tax is recognised in other comprehensive income or directly Current tax is recognised on taxable profit for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Scottish Archery Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Company limited by guarantee

The company is limited by guarantee, has no share capital with the liability of each member limited to £1.

5. Employee numbers

The average number of persons employed by the company during the year amounted to 4 (2020: 4).

Scottish Archery Association
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2021

6. Profit before taxation

Profit before taxation is stated after charging:

	2021	2020
	£	£
Depreciation of tangible assets	<u>5,777</u>	<u>5,867</u>

7. Tangible assets

	Equipment £	Total £
Cost		
At 1 April 2020	17,846	17,846
Additions	1,993	1,993
Disposals	<u>(2,084)</u>	<u>(2,084)</u>
At 31 March 2021	<u>17,755</u>	<u>17,755</u>
Depreciation		
At 1 April 2020	8,881	8,881
Charge for the year	5,777	5,777
Disposals	<u>(2,084)</u>	<u>(2,084)</u>
At 31 March 2021	<u>12,574</u>	<u>12,574</u>
Carrying amount		
At 31 March 2021	<u>5,181</u>	<u>5,181</u>
At 31 March 2020	<u>8,965</u>	<u>8,965</u>

8. Debtors

	2021	2020
	£	£
Other debtors	<u>6,999</u>	<u>1,500</u>

9. Creditors: amounts falling due within one year

	2021	2020
	£	£
Corporation tax	–	95
Social security and other taxes	2,209	2,010
Other creditors	<u>13,322</u>	<u>17,100</u>
	<u>15,531</u>	<u>19,205</u>

Scottish Archery Association
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2021

10. Related party transactions

The company was under the control of the directors throughout the current and previous period.

The directors do not consider that the company has an ultimate controlling party.

There were no transactions with related parties that require to be disclosed under the accounting standard FRS102.

Scottish Archery Association

Company Limited by Guarantee

Management Information

Year ended 31 March 2021

The following pages do not form part of the financial statements.

Scottish Archery Association

Company Limited by Guarantee

Chartered Accountants Report to the Board of Directors on the Preparation of the Unaudited Statutory Financial Statements of Scottish Archery Association

Year ended 31 March 2021

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Scottish Archery Association for the year ended 31 March 2021, which comprise the statement of income and retained earnings, statement of financial position and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of ICAS, we are subject to its ethical and other professional requirements which are detailed at www.icas.com/professional-resources/practice/support-and-guidance/framework-for-the-preparation-of-accounts-revised-june-2020.

This report is made solely to the Board of Directors of Scottish Archery Association, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of Scottish Archery Association and state those matters that we have agreed to state to you, as a body, in this report in accordance with the requirements of ICAS as detailed at www.icas.com/technical-resources/framework-for-the-preparation-of-accounts-revised-january-2017. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Scottish Archery Association and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Scottish Archery Association has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and loss of Scottish Archery Association. You consider that Scottish Archery Association is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Scottish Archery Association. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

FOURM LIMITED
Chartered Accountants

Stannergate House
41 Dundee Road West
Broughty Ferry
Dundee
DD5 1NB

Scottish Archery Association

Detailed Income Statement

Year ended 31 March 2021

	2021	2020
	£	£
Turnover		
Sales	–	453
Affiliation Fees	23,599	27,195
Club Recovery Support Payments	(4,084)	–
Sport Scotland	95,200	95,700
Archery GB	2,500	3,000
Grants	8,420	10,896
Donations and Sundry Income	–	2,765
Tournaments & Squads	70	3,796
	<u>125,705</u>	<u>143,805</u>
Gross profit	<u>125,705</u>	<u>143,805</u>
Overheads		
Administrative expenses	128,581	148,997
	<u>(2,876)</u>	<u>(5,192)</u>
Operating loss	<u>(2,876)</u>	<u>(5,192)</u>
Other interest receivable and similar income	151	500
	<u>(2,725)</u>	<u>(4,692)</u>
Loss before taxation	<u>(2,725)</u>	<u>(4,692)</u>

Scottish Archery Association
Notes to the Detailed Income Statement
Year ended 31 March 2021

	2021	2020
	£	£
Administrative expenses		
Wages and salaries	88,861	75,531
Staff national insurance contributions	3,247	3,141
Staff pension contributions	4,445	4,043
Admin, travel, meeting and reimbursed expenses	1,854	8,650
Telephone	2,257	2,221
General expenses	1,336	1,091
Subscriptions	6,155	4,082
Room Hire/AGM	165	1,506
Website, advertising and IT costs	3,705	5,104
Training of coaches & leaders	1,300	6,812
Child protection	855	124
Equipment	751	1,720
Printing postage and stationery	724	1,171
Staff training	810	3,757
Grants provided to clubs and individuals	2,013	2,493
Medals Awards and Gifts	2,037	1,773
Tournaments & Squads	2,257	17,572
Development costs	–	2,271
Legal and professional fees	–	36
Depreciation of tangible assets	5,777	5,867
Bank charges	32	32
	<u>128,581</u>	<u>148,997</u>
Other interest receivable and similar income		
Interest on bank deposits	<u>151</u>	<u>500</u>