

Scottish Archery

Annual Report 2018

Making Sport Limitless



Chairperson Introduction

Hello and welcome to the Scottish Archery annual report.

It has been another year of strong performance for us on and off the shooting line. Some tremendous performances from individuals and team alike in July at the Home Nations tournament stand alongside domestic success such as the club-driven Ayrshire League which has proven to be a fantastic format for all who take part. Hats off to all the clubs and people involved in running the Ayrshire League as it has gone from strength to strength thanks to everyone involved in the operations behind the scenes.

From the Boardroom perspective, it was great to see our staff team of 4 deliver a number of key successes. Club Development Officer Laura Baxter has been around the country helping clubs with their growth plans alongside the introduction of various development activities within local authorities, demonstrating the power of archery to improve and change lives in education and the club environment. The recent successes within Clackmannanshire where Archery has been used within the mathematics curriculum is a small but extremely powerful message for the sport and where it can inspire change.

At the AGM in 2017 Alan Martin talked about introduction of a Pathway Squad (the term national squad was used at the time) and both Alan and Director of Performance Pip Tucknott launched the Pathway Squad in October 2018. I realise this is an area of significant interest for those wishing to move up the performance pathway and I encourage you to attend the drop-in session pre-AGM facilitated by Alan and Pip if availability allows.

Within the Operations sphere, Michael and Jacqui have delivered a significant governance milestone as Scottish Archery was awarded the top rating of “satisfactory” from KPMG during a recent self-audit. In terms of what this means for members it gives a form of guarantee and commitment that Scottish Archery has robust infrastructure to deliver for its members and we will continue to strive to meet those demands made of us by members.

On the international front, I have been down to Lilleshall twice this year for Regional Chairs meetings and dialogue with various Archery GB representatives which has been fruitful on many fronts although the big news will be in early 2019 when we find out whether Archery is included as an optional sport for the Birmingham 2022 Commonwealth Games. Archery GB are also working very closely with our Pathways Manager and Director of Performance around progression into GB Squads alongside coaching support and

performance principles within the Pathway Squad. We will be sharing some updates around national competitions to be hosted in Scotland across target and field disciplines with the support of Archery GB.

From my own perspective, it has been a difficult but ultimately rewarding year. It is clear we have to go further and deeper for members to build trust and collaboration as the sport cannot exist without volunteer input at all levels and we have board and committee positions to fill which are still vacant. My own focus for 2018-19 is to retain and empower the volunteers and staff we do have to truly strive and make the sport limitless but we cannot do it without healthy dialogue between members and staff/board – nor can we do it without volunteers willing to be involved wherever the need may be at club, area, committee or board level.

Lastly, our Chief Operating Officer and I delivered a mid-point review to **sportscotland** in September 2018 as part of the normal funding cycle. Every sport in Scotland was required to do the same and we will have our funding request confirmed in early 2019. I was delighted with the successes we were able to articulate to our majority funder and remain hopeful their confidence in Scottish Archery will be reciprocated in the level of outcome.



Vincent Bryson

Chairperson

Chief Operating Officer Report

The past 12 months have been interesting and challenging from an organisational perspective for Scottish Archery. One of the key elements of the Chief Operating Officer role is to ensure that that organisation operates effectively and in line with relevant legislation and Companies House requirements.

As with any Governing Body of Sport, Scottish Archery has to have full and proper governance in place to make sure that not only are we doing things right but are also doing the right things.

During 2018 we have had to implement some key new areas of legislation, namely the introduction of the Standards for Child Wellbeing and Protection Sport as well as key legislation on Data Protection – GDPR (General Data Protection Regulations).



As an organisation we were successful in preparing for and implementing the new GDPR regulations so that we were compliant on the date of its introduction back in May of this year. We have to thank the great support provided by **sportscotland** through their expert legal resources at Harper MacLeod in helping us to be ready for this legislation. It should be noted that all clubs affiliated to Archery GB and Scottish Archery also have a duty to comply with this legislation and we would refer you to the Archery GB guidance on this should you still require guidance:

<https://www.archerygb.org/clubs-facilities-development/clubs/club-resources-2/general-data-protection-regulation-gdpr/>

No one in sport can have failed to note the various stories and articles in the media about failures in Child Protection governance in sport over many years. Scottish Archery recognise the importance of having robust Safeguarding Policies and Procedures in place and we are currently working to achieve 100% compliance with the Standards for Child Wellbeing and Protection in Sport introduced in Scotland at the end of last year. Indeed future funding from **sportscotland** will be dependent on Scottish Archery achieving 100% compliance within the next 18 months. This will continue to take a lot of staff time and effort over the course of 2019.



In addition to these legislative requirements it was a condition of investment from **sportscotland** that Scottish Archery undertake bi-annual development audits. This was undertaken by KPMG in early October and Scottish Archery achieved a very successful outcome.

Income Generation

One of the areas that we have been looking at over the past 18 months is trying to identify other sources of income.

Members will already be aware that we have seen significant increases in the funding that we have received from **sportscotland** over the course of the past 3-4 years. Their investment in our sport for 2017-18 was **£88,000** representing a 42% increase in investment from the previous years. As noted in previous Annual Reports such investment funding must be used exclusively for the purposes allocated in our Investment Agreement with **sportscotland**.



With the introduction of the new Standards for Wellbeing and Protection of Children in Sport, Scottish Archery recognised the requirement to professionalise our approach to Safeguarding to ensure that we continue to provide a safe sporting environment for our members. During the implementation of these new Standards we entered into discussions with the Archery GB office on how best to fund such professionalisation. Scottish Archery were very pleased that Archery GB agreed to provide funding of **£2000** per annum over the next few years from Scottish Members membership fees to ensure the successful implementation and integration of these new standards as both organisations are in full agreement on the importance of Safeguarding.



Our Club Development Officer, with the full support of the Scottish Archery Board was successful in securing a grant of **£24340** covering the next three years from the Scottish Government's Voluntary Action Fund with which we have created the Development Ambassadors Programme. There is more information on this later in the Annual Report.

In addition, our Pathways Manager successfully negotiated with the Royal Company of Archers to secure an additional investment of **£2000** which has been allocated to our Performance Programme. We hope to build on this partnership over the coming years.



Coaching Report

It has been another busy year as Director of Coaching. It is vital that Coaches feel supported and recognised for the work they do in helping our archers to improve be it in the club setting, performance level or in teaching archers to become Coaches.



Coach Development

We have once again held a residential conference in September 2018 at **sportscotland**'s facility at Inverclyde in Largs. Topics for the conference were suggested from feedback from Coaches so it is important that Coaches continue to let the Coaching Committee know what support they require.

This year we had a wide range of speakers: a Paralympic medallist and Paralympic Coach looking at the needs of athletes and Coaches, Curriculum Head at City of Glasgow College looking at monitoring learning; Simon Needham and Brian Strachan looking at setting up and tuning recurve and compound bows and a Performance Psychologist at the Scottish Institute of Sport looking at using psychology to support athletes. There was also group discussions on disability and coaching scenarios. So a very varied programme to stimulate and to help develop our coaches' skills. A third of the Coaching Network in Scotland attended and feedback shows that there is a demand for this type of event so we hope to continue to offer this and we would encourage more licenced Coaches to attend.



Coach Education

Succession planning is vitally important on many fronts. We need to encourage younger archers to become Coaches and to encourage more Level 1 Coaches to progress to higher grades.

In 2017 we had 18 archers who became licenced Level 1 Coaches and 9 Level 1 Coaches who progressed to Level 2. We made a commitment then to run more locally based courses to reduce travelling time and costs for candidates and in 2018 we currently have several Level 1 courses in progress (1 in each of the three Areas) and by early 2019 we should have 46 new Level 1 Coaches – an increase of 260%.

We had scheduled a Level 2 course in 2018 but unfortunately, we were unable to attract the minimum number to run the course. However we will be arranging another Level 2 course in 2019 and we hope to attract a minimum of 8 candidates.

Scottish Archery continues to financially support Coach Education and **sportscotland** has also supported Coach education by offering grants covering a percentage of the course costs.

The ongoing support from **sportscotland** for Coach Education is greatly appreciated by Scottish Archery.



Coach education is important and if we are to train more Coaches then we need Tutors and Mentors to make this happen. Scottish Archery is very grateful to the course Tutors and Assessors and Coach Mentors who give their time willingly to train our Coaches of tomorrow.

Coaching Committee

The Coaching Committee has now been operational for over a year and my thanks go to Caroline Buchanan, Caroline Harrison, Richard Vallis, Paul Ross, Tony Laduss and Andrew Kelly for their ongoing work and support.

Soft Archery

Soft Archery enables archery to be introduced into schools and exposes younger children to the fun and challenge of archery. This year Soft Archery has continued to be piloted and Coaches specifically trained in running soft archery training sessions to Teachers, Active Schools Co-ordinators and Young leaders have been working s throughout Scotland – we are grateful for their help in the rollout of Soft Archery.

Communication

It is important that Coaches throughout Scotland feel part of the Coaching Network and this year we have tried to communicate with our Coaches on a regular basis - to this end we have issued newsletters specifically relating to coaching matters and CPD. We have a Coaches mailing list however we are aware that not all licenced Coaches have provided their contact details to ensure they receive the-is information as quickly as possible. We would ask all licenced Coaches to ensure they have provided their contact details to me.

However communication is only effective if it is two way. To ensure we accurately feedback to **sportscotland** on how funding has been used it is important that we know what coaching initiatives are taking place in clubs, squads etc. We would therefore ask Coaches to feedback to me anything which is running successfully in clubs etc so that we can share it with our funders and other Coaches.

As you will see it has been a busy and successful year and we are looking forward to what we can achieve in 2019.

Coaches volunteer their time willingly to coach, train and support archers and train other Coaches (often to the detriment of their own shooting) and I would I would like to personally thank you all.

Your valued input is essential to the development of archers, their clubs and to the overall enjoyment and success of archery in Scotland. I look forward to working with you in 2019.

Moira C Taylor

Director of Coaching

Performance Report:

Online Coaching Pilot - Launched earlier this year to help overcome the geographical constraints and the rising costs of venues which often prevent squads at a regional level from being successful. This also served as a useful trial to see if the online platform would be ideal for our national squad which would launch later in the year.

Scottish Teams - For the first time in many years we fielded full teams at all of our outdoor matches, this was thanks to a combination of improved communications over the last few years with our members and a stronger coaching network both of which lead to more of our members entering the selection process.



National Squad - Built around coach and archer education to link Scotland up with AGB in order to allow archers a clear path through to GB squads, this project has led to AGB sending their coaching staff to deliver the technical framework to our members both coaches and archers alike. Going forward we hope to build on this relationship to help integrate our pathways more fully to AGB's so we can work with them to shape programs for coaches, judges and archers alike.

Field - The Scottish Championships is under review by the AGB Field Committee this was a process which was started a few months ago and if successful the competition will become a nominated venue the nearest of which is currently Kendal. What this means is that our members will have a better chance of completing the hardest part of the selection criteria for a GB field team without having to travel as much. This also raises the profile of our own National Championships which will hopefully increase entries and income for the host club.



Once STAFSA negotiations are finalised I will be looking at all affiliated clubs with field courses in the hope to establish a field circuit by the end of 2019 so in 2020 you don't need to leave Scotland in order to qualify for a GB field team. For this, I will be looking to work with two clubs in early 2019 to run competitions by the end of the outdoor season so that record status applications can go through for 2020.

3D - Hopefully we will host the first 3D national championships next year, this will also be a selection event for the 2019 3D World Championships in Canada.

Similarly to field, I will be looking for clubs after STAFSA negotiations to host three other 3D competitions across the outdoor season these will probably take the form of half rounds and will enable people to have a handicap when we come to the end of the season. For the end of the season, we will be looking for a combined championships between ourselves and STAFSA the format of this will probably be marked 3D.

All of this is dependent on numerous factors and the further in the future the events sit the more if's and but's I have when talking about delivering on these plans so I am not widely publicising them. If things work out and the 3D and field plans are quite far along I will start talking to clubs this time next year about gearing indoor competitions towards GB selection which will involve WA18's being shot and an emphasis on facilities and the possibility of open practices beforehand this would be for the indoor season 2020-2021.

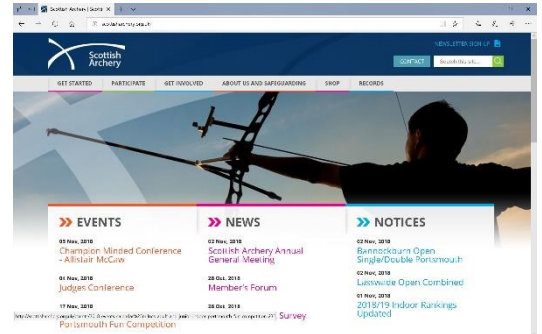
Pip Tucknott

Director of Performance

Communications Report

Website

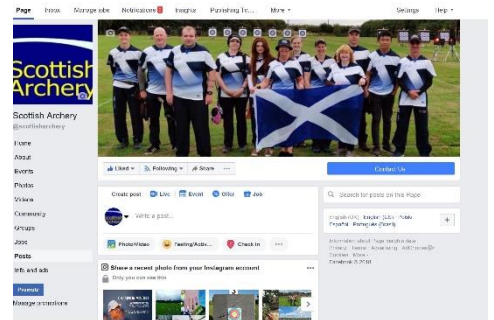
During 2017-18 some significant work on the Scottish Archery website has been undertaken. The main changes have been the introduction of Scottish Champions pages. The idea for these pages were to ensure that past and present champions for all the Scottish Championship events (indoor, outdoor, field, junior, disabled, U21 and novice) were recorded and maintained as a record for the future. There are some gaps in the list of champions as records and the engravings on trophies were not always available, however going forward the names of those winning championships will be kept up to date.



A page to celebrate the Scottish Euronations Senior Team, has also been built, again as a record of the team in the past and with futureproofing capacity. The plan was to do the same for the other teams including the Juniors. However photographs and records are so poor that there was not the content to do this at this time.

Social media

With the changes to Facebook, this media is no longer as useful to us as it once was. As an organisation, the Scottish Archery page is not always seen by followers on their stream, unless the post is 'popular' (it has been liked or shared by others). Therefore it is harder to ensure we reach all members with our messages. The most popular posts are the ones relating to competitions admin (target list, entry forms etc), rankings and the Teams. A more valuable way of using Facebook would be to have a closed group where members could join and posts would be seen by all those in the group. Unfortunately we currently do not have the resource in order to respond to questions and comments raised in such a group.



Our other social media tools have continued to operate well in the same way as previously.

Videos

Recognising that video clips are an effective form of engagement and communication, we have encouraged our staff to create videos for the projects that they are working on to show the Membership and have purchased some kit for them to produce them.

Email lists and GDPR

Our email list through Mailchimp is fully compliant with the General Data Protection Regulations and we saw very few members opting out of the list when provided with the opportunity. Each member of the list can unsubscribe at any time and their data is not manually handled by Scottish Archery.

Newsletter

A monthly e-newsletter has been produced throughout 2017/18, but despite running several competitions and ways to encourage readership, due to the limited readership I will no longer be producing it from 2019 onwards. If anyone would like to volunteer to produce the newsletter each month, please get in touch, as I can give you the tools and knowledge to do this.

Communications going forward

As Scottish Archery grows and develops, it becomes harder and harder for the small number of us who manage the communications to keep on top of social media comments and posts. I truly believe that the approach we have taken to date which has been to provide open and transparent membership focussed content should be the way we continue to communicate, rather than a more corporate approach which can be mundane, not targeted and not sympathetic to the audience it serves. Therefore, if anyone is wishing to help out with our social media, particularly at an area level, please get in touch.

Victoria Barby

Director of Communications

Member Director - Equality:

Over the course of the year I have undergone equality training and have been working with our Pathways Manager and Chief Operating Officer on updating the Scottish Archery Equality Policy. We have recently started work towards the next level of Equality Standards Accreditation in line with the targets agreed with **sportscotland**. Similarly, I am now working with the Chief Operating Officer to try to increase the number of competition judges available in Scotland.

Bob Provan
Director



Independent Director Report

In my first year as Independent Director, I have worked closely with the other Board Directors to monitor Scottish Archery's strategic plan and ensure compliance & best practice in relation to corporate governance matters.

I have been able to support Laura Baxter in her role as Club Development Officer and give input in relation to funding applications. Equality is an area I am passionate about and this has been considered in all development programmes with work being undertaken to address under represented groups.

Judith McCleary

Safeguarding and PVG

The introduction of the new Standards For Child Wellbeing and Protection in Sport the decision was taken by the Board to professionalise the role of Safeguarding and Child Protection Officer.

The role of Lead Officer for Safeguarding has now been transferred to a staff member with Jacqui Dunlop taking on this additional role from the end of July 2018. **sportscotland** have increased the importance of Safeguarding within Sports Governing Bodies and a new set of Safeguarding Standards were introduced at the end of 2017 in conjunction with Children 1st. Indeed future funding for all Scottish Governing Bodies for Sport will be dependent on compliance with these Standards. Scottish Archery continues to work with its partners to ensure that we are 100% compliant by the deadline of March 2020.



Work is being carried out to ensure that all PVGs are processed in a timely manner for both Coaches and volunteers who are working in regulated roles. Work is also being undertaken to ensure that both Coaches and Volunteers have access to Safeguarding courses. We cannot stress enough the importance of ensuring that any member or volunteer who is undertaking 'regulated work' within the Club environment should be a member of the PVG Scheme. Details can be easily found on the Scottish Archery website:

<http://scottisharchery.org.uk/about-us/safeguarding>

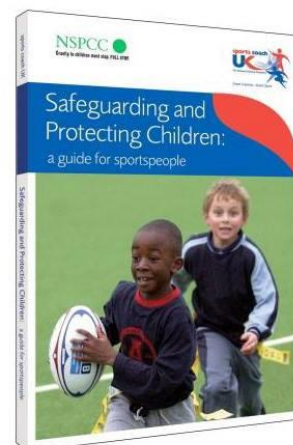
Club Development

Over the last year we have had a number of clubs reach out to our Club Development Officer for capability and capacity building support. We have **17 clubs** who have been provided with a tailored Club Development Plan to help breakdown barriers, grow the club, or challenge problems that clubs face week to week. 3 of these clubs have transitioned from a short-term Club Development Plan to a 3-5 year Strategic Direction. These clubs include Falkirk, Links and Bannockburn who are currently going through the creation phase.



Over the last year there has been varied support provided to our existing affiliated clubs including governance structure advice, funding and finance direction, volunteer recruitment and retention and membership growth including providing links to external agencies to enhance their offering.

In the Northern Area we successfully ran a Safeguarding & Protecting Children Course with Archery Club volunteers being the focus audience. This is the first time that we have had a course of this nature on the calendar and feedback from attendees proved that it was worthwhile.



One of our strategic objectives is to establish new clubs and we set to task to drive, support and influence where possible. **We have a number of newly established Archery Clubs and Pathway Clubs who are now in operation including Team Lanarkshire Archery Club, Piperdam Junior Club and South Mainland Archery Club in Shetland.**

In partnership with Scottish Disability Sport we developed the **Lead Accessible Club Accreditation** programme which is currently going through the pilot phase. Lead Accessible Club Accreditation is a Club Development Accreditation framework that is used to recognise organisations providing high quality opportunities for Archers with a disability. With Falkirk holding Lead Accessible Club status we have chosen to pilot the framework with Team Lanarkshire and Crieff with other clubs across the country currently going through the initial discussions for engagement.



Through our ongoing positive relationship with Badminton Scotland, year 2 of the Club Development Workshop Series was planned in with varying degrees of engagement across the country. These workshops have further promoted cross-sport networking and learning across a variety of topics.

We have had a positive and fruitful year of networking and engagement with external groups/organisations looking to introduce the sport or even enhancing it to make things more formal. For the first time we had presence at Pride Glasgow which proved to be a worthwhile attendance. We were asked along by LEAP Sports Scotland to be part of the Pride Active campaign. LEAP Sports Scotland has 5 objectives, one of which is to further the advancement of public participation in sport by using the opportunities and legacy of sports events as an opportunity for LGBTI sports development and growth. Through our attendance at Pride Glasgow we have had further engagement from a number of people looking to take the sport further by joining our existing club network.

Pathway Clubs

We have had a successful year creating Pathway Clubs which allows young people the opportunity to engage with the sport at a younger age. We have a number of Pathway Clubs across the country such as Clackmananshire, Wee County Archers, and Eastwood & Mearns Scouts, all of which are either Junior / School or Uniformed Organisation Clubs. Through the creation of these Pathway Clubs it has allowed Soft Archery CPD sessions to be delivered with each organisation who has shown interest in development, a Partnership Agreement or Club Development Plan to be created as well as an ongoing support for continuous development.



Voluntary Action Fund

We launched an exciting new project called Development Ambassadors that was created through new investment into our sport of £24,340 from the Scottish Government through the Voluntary Action Fund.

The Development Ambassadors programme will engage around 60 new volunteers over 3 years from the age of 16 years plus and provide education, upskill and learning opportunities in a number of aspects including Archery Instructors Award, Club Governance, Club Operations, Social Media, Soft Archery and partnership working. As a sport we require more hands on deck and this programme will do just that as it evolves.



As part of the funding we have become an operating agency under Youth Scotland and can now offer Achievement Awards which hold UCAS points and are the equivalent to particular levels on the Scottish Credit and Qualification Framework.

Pathway Squad

We have recently launched our pathway squad working in partnership with the University of Stirling Sports Union to provide a high performance environment for our athletes. The aims of the squad are to progress our archers to GB level and learn what it takes to win. Another aim is also to work with a group of coaches with an interest in the performance environment to assist them with their development.

The squad is being supported by Archery GB talent coaches and the programme is being supplemented with professional support staff, for example we are liaising with the Scottish Institute of Sport to provide some workshops.

Given that this is the first year running this squad we expect to learn as we go along and the programme will evolve year on year.

Champion Minded

At the start of November we are working in partnership with 3 other sports (Hockey, badminton and fencing) to bring world renowned coach and speaker Allistair McCaw to Scotland. Allistair will spend the weekend educating coaches, athletes, parents and clubs from across Scotland on his principles of becoming 'Champion Minded'. This a great opportunity for all our members to access and network with other like minded people.

Many of the principles discussed are similar to what we will be working on with the Pathway Squad, tickets will be available right up until the 2nd November here: <http://scottisharchery.org.uk/news/champion-minded-conference-allistair-mccaw>



Equality

As part of our strategic targets with **sportscotland** we are working towards achieving Preliminary level for equality. Part of this involves carrying out a survey among our members and we would encourage as many of you as possible to complete this and make sure Scottish Archery is delivering for you.

Soft Archery

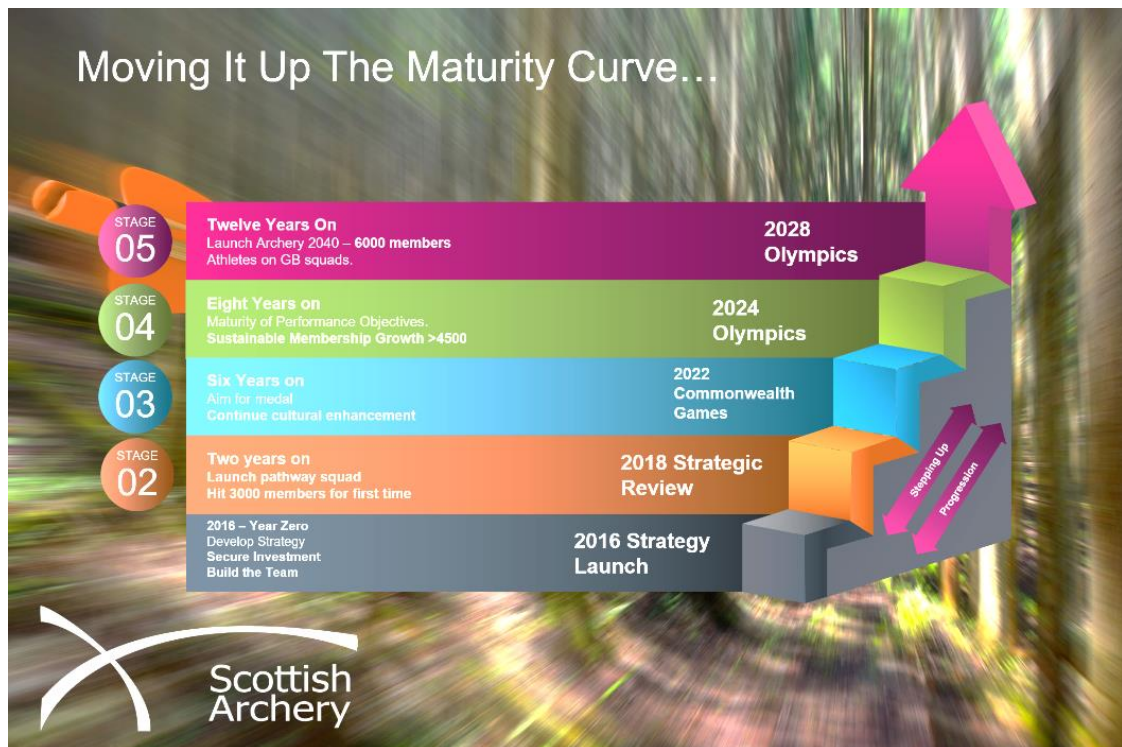
Our soft archery programme is going from strength to strength. Back in June we held our first ever Soft Archery Championships which was attended by schools from Clackmannanshire, East Renfrewshire and Renfrewshire. We hope to have even more involvement with the next event in June 2019.



Overall the programme within schools specifically has led to an increase in participant sessions from 6974 in 2014/15 up to 10442 in 2017/18, an increase of 49%. In terms of distinct individuals this relates to 578 pupils that are registered through our pathway clubs in Junior / Disability / School / Uniformed Group Clubs.

We are hoping to increase this even further in 2018/19 through our close work with Active School teams across the country.

Our soft archery programme has also received positive feedback from a session carried out at the Scottish Parliament with politicians from across the political landscape all very keen on seeing more of it.



**Scottish Archery Association
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2018**

DRAFT ACCOUNTS

FOURM LIMITED

Chartered Accountants
Stannergate House
41 Dundee Road West
Broughty Ferry
Dundee
DD5 1NB

Scottish Archery Association

Company Limited by Guarantee

Financial Statements

Period from 1 October 2017 to 31 March 2018

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Scottish Archery Association
Company Limited by Guarantee
Officers and Professional Advisers

The board of directors

Mrs V Barby
Miss M Taylor
Miss S Clason
Mr V Bryson
Mr P Tucknott
Mrs J McCleary

Registered office

Glenearn Cottage
Edinburgh Road
Prestonpans
East Lothian
Scotland
EH32 0HQ

Accountants

FourM Limited
Chartered Accountants
Stannergate House
41 Dundee Road West
Broughty Ferry
Dundee
DD5 1NB

Bankers

Bank of Scotland
38 St Andrews Square
Edinburgh
EH2 2YR

Solicitors

Harper MacLeod
The Ca'd'oro
45 Gordon Street
Glasgow
G1 3PE

Scottish Archery Association

Company Limited by Guarantee

Directors' Report

Period from 1 October 2017 to 31 March 2018

The directors present their report and the unaudited financial statements of the company for the period ended 31 March 2018.

Principal activities

The principal activity of the company during the year was the promotion of archery at all levels throughout Scotland. The Association was founded in 1949 and was incorporated on 1 December 2010 as a company limited by guarantee by its Memorandum and Articles of Association.

The Association is affiliated to the national governing body, Archery GB. There are 66 senior clubs and 25 junior clubs throughout the whole of Scotland.

Directors

The directors who served the company during the period were as follows:

Mrs V Barby	
Miss M Taylor	
Miss S Clason	
Mr V Bryson	
Mr P Tucknott	(Appointed 18 November 2017)
Mrs J McCleary	(Appointed 18 November 2017)
Dr C Jennings	(Resigned 18 November 2017)
Mr D Blyth	(Resigned 18 December 2017)

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

This report was approved by the board of directors on 24 November 2018 and signed on behalf of the board by:

Mr V Bryson
Director

Registered office:
Glenearn Cottage
Edinburgh Road
Prestonpans
East Lothian
Scotland
EH32 0HQ

Scottish Archery Association
Company Limited by Guarantee
Statement of Income and Retained Earnings
Period from 1 October 2017 to 31 March 2018

	Note	Period from 1 Oct 17 to 31 Mar 18 £	Year to 30 Sep 17 £
Turnover		60,502	113,510
Gross profit		60,502	113,510
Administrative expenses		61,456	98,468
Operating (loss)/profit		(954)	15,042
Other interest receivable and similar income		129	725
(Loss)/profit before taxation	6	(825)	15,767
Tax on (loss)/profit		24	141
(Loss)/profit for the financial period and total comprehensive income		(849)	15,626
Retained earnings at the start of the period		103,666	88,040
Retained earnings at the end of the period		102,817	103,666

All the activities of the company are from continuing operations.

The notes on pages 5 to 8 form part of these financial statements.

Scottish Archery Association
Company Limited by Guarantee
Statement of Financial Position
31 March 2018

	Note	31 Mar 18 £	£	30 Sep 17 £
Fixed assets				
Tangible assets	7		3,879	4,302
Current assets				
Stocks		8,051		8,051
Debtors	8	2,858		1,875
Cash at bank and in hand		111,708		154,262
		<u>122,617</u>		<u>164,188</u>
Creditors: amounts falling due within one year	9	<u>23,679</u>		<u>64,824</u>
Net current assets			<u>98,938</u>	<u>99,364</u>
Total assets less current liabilities			<u>102,817</u>	<u>103,666</u>
Net assets			<u>102,817</u>	<u>103,666</u>
Capital and reserves				
Profit and loss account			<u>102,817</u>	<u>103,666</u>
Members funds			<u>102,817</u>	<u>103,666</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

For the period ending 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the period in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements were approved by the board of directors and authorised for issue on 24 November 2018, and are signed on behalf of the board by:

Miss M Taylor
 Director

Company registration number: SC389745

The notes on pages 5 to 8 form part of these financial statements.

Scottish Archery Association

Company Limited by Guarantee

Notes to the Financial Statements

Period from 1 October 2017 to 31 March 2018

1. General information

The company is a private company limited by guarantee, registered in England and Wales. The address of the registered office is Glenearn Cottage, Edinburgh Road, Prestonpans, East Lothian, EH32 0HQ, Scotland.

2. Statement of compliance

These financial statements have been prepared in compliance with Section 1A of FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

The Board of Directors confirm that, after making appropriate enquiries, and reviewing the company's forecasts and projections that it has reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing these Financial Statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Revenue recognition

Income from activities includes fees, donations and grants and is accounted for in the period to which it relates.

Corporation tax

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period. Tax is recognised in profit or loss, except to the extent that it relates to items recognised in other comprehensive income or directly in equity. In this case, tax is recognised in other comprehensive income or directly Current tax is recognised on taxable profit for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Scottish Archery Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 October 2017 to 31 March 2018

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in equity, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in equity in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in equity in respect of that asset, the excess shall be recognised in profit or loss.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the company are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Company limited by guarantee

The company is limited by guarantee, has no share capital with the liability of each member limited to £1.

5. Employee numbers

The average number of persons employed by the company during the period amounted to 4 (2017: 2).

Scottish Archery Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 October 2017 to 31 March 2018

6. Profit before taxation

(Loss)/profit before taxation is stated after charging:

	Period from 1 Oct 17 to 31 Mar 18 £	Year to 30 Sep 17 £
Depreciation of tangible assets	<u>788</u>	<u>481</u>

7. Tangible assets

	Equipment £	Total £
Cost		
At 1 October 2017	5,603	5,603
Additions	<u>365</u>	<u>365</u>
At 31 March 2018	<u>5,968</u>	<u>5,968</u>
Depreciation		
At 1 October 2017	1,301	1,301
Charge for the period	<u>788</u>	<u>788</u>
At 31 March 2018	<u>2,089</u>	<u>2,089</u>
Carrying amount		
At 31 March 2018	<u>3,879</u>	<u>3,879</u>
At 30 September 2017	<u>4,302</u>	<u>4,302</u>

8. Debtors

	31 Mar 18 £	30 Sep 17 £
Other debtors	<u>2,858</u>	<u>1,875</u>

9. Creditors: amounts falling due within one year

	31 Mar 18 £	30 Sep 17 £
Corporation tax	<u>167</u>	143
Other creditors	<u>23,512</u>	<u>64,681</u>
	<u>23,679</u>	<u>64,824</u>

Scottish Archery Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 October 2017 to 31 March 2018

10. Related party transactions

The company was under the control of the directors throughout the current and previous period.

The directors do not consider that the company has an ultimate controlling party.

During the period, grants amounting to £Nil (2017 - £500) were awarded to certain directors of the company, as a result of being selected to compete for Great Britain at International events.

There were no other transactions with related parties that require to be disclosed under the accounting standard FRS102.

Scottish Archery Association
Company Limited by Guarantee
Management Information
Period from 1 October 2017 to 31 March 2018

The following pages do not form part of the financial statements.

Scottish Archery Association

Detailed Income Statement

Period from 1 October 2017 to 31 March 2018

	Period from 1 Oct 17 to 31 Mar 18 £	Year to 30 Sep 17 £
Turnover		
Sales	23	326
Affiliation Fees	15,210	30,795
Sport Scotland	44,120	75,800
Awards for All	–	3,100
Donations and Sundry Income	313	609
Tournaments & Squads	836	2,880
	<u>60,502</u>	<u>113,510</u>
Gross profit	60,502	113,510
Overheads		
Administrative expenses	61,456	98,468
	<u>(954)</u>	<u>15,042</u>
Operating (loss)/profit	(954)	15,042
Other interest receivable and similar income	129	725
	<u>(825)</u>	<u>15,767</u>
(Loss)/profit before taxation	(825)	15,767

Scottish Archery Association

Notes to the Detailed Income Statement

Period from 1 October 2017 to 31 March 2018

	Period from 1 Oct 17 to 31 Mar 18 £	Year to 30 Sep 17 £
Administrative expenses		
Wages and salaries	42,094	41,856
Staff pension contributions	1,220	851
Admin, travel, meeting and reimbursed expenses	3,640	3,285
Telephone	626	594
General expenses	13	620
Subscriptions	1,275	1,209
IT costs	1,399	1,957
Room Hire/AGM	–	679
Website and advertising costs	1,228	1,562
Training of coaches & leaders	2,077	7,895
Child protection	148	141
Equipment	622	2,217
Printing postage and stationery	392	483
Grants provided to clubs and individuals	120	6,282
Administrator	–	7,145
Medals Awards and Gifts	1,263	766
Legacy events, talent identification	–	545
Tournaments & Squads	3,027	19,265
Development costs	1,165	555
Legal and professional fees	327	48
Depreciation of tangible assets	788	481
Bank charges	32	32
	<u>61,456</u>	<u>98,468</u>
Other interest receivable and similar income		
Interest on bank deposits	<u>129</u>	<u>725</u>